

R-Ranch Cabin Committee Meeting

Minutes

Date: 6/30/07

Officers Present:

Chair: Ruth McCracken
Co-Chair #1: Cindy Lembkey
Co-Chair #2: Marita Nickerson
Secretary: Dawn Clark
Treasurer: Rich Henley
Board Representative: Steve Love

Members Present: Laura Bohler, Dawn and Ron Clark, Robin Countryman-Valk, Valerie Figueiredo, Anne Marie Goldsmith, Rich Henley, Ute Kilian, Jeff and Cindy Lembkey, Steve Love, Gene and Ruth McCracken, Barbara Shane

Meeting: Called to Order at 12:10 pm.

Minutes: The Minutes of the 5/26/07 meeting were read and approved as written.

Treasurer's Report: Rich Henley reported that we have no funds in our treasury.

Old Business:

1. Dawn Clark volunteered to fill the open position of Secretary. Many thanks were given to her.
2. The Chair reported on progress on the Work Orders to date:
 - a. The work tables for washing dishes have been completed at the cabin bath houses.
 - b. Some of the table holes have been drilled. More will be done as time permits.
 - c. The shower wall in the Men's shower for bath house #3 has been repaired.
3. Paul has given the committee estimates for the items requested at the April 21st Board Meeting. These included estimates for the staff cleaning sink outside of the bath houses, fire extinguishers for each bath house and the costs for electric posts outside of Cabins #18-24.
4. Nancy Pon, one of the owners has researched the cost of mattresses for the A Cabins. The Chair will discuss these with Paul, and see if Nodie can also obtain requests from companies used in the past.
5. After the Chair gets approval from Paul, she will present the cost of the items requested by the committee at the July 21st Board meeting for approval by the board. Mattresses for the platforms may need to wait until the 2008 budget.

New Business:

1. Rich Henley reported on the information that he had obtained from the Napa County Recorders Office. He found that the original plan was to build 25 A cabins in groups of 5 each. He had maps and other materials that he will duplicate for the committee for the next meeting. The permits are “open ended” meaning that we can still build 15 more A cabins. Once the committee gets a cost for the cabins it will be submitted for the 2008 budget.
2. The Committee reviewed a Draft of the Cabin User Checklist. The checklist is to encourage cabin users to participate in maintenance of the cabins. The list will be presented at the Board Meeting for input from the Directors. Once approved, the checklists will be instituted to be used by Cabin Users each weekend. The forms will be reviewed by the Committee to determine if items need to be replaced or can be repaired by Work Orders.
3. There was a suggestion that the Cabin Committee should develop a Survey to be sent out with the upcoming ballot. This would obtain information from owners who are not using the cabins on a regular basis by getting them to respond to what would help them have a more enjoyable cabin camping experience. The Chair will draft the Survey and send it out to the committee members for input. Steve Love said there would still be time to get it into the upcoming ballot.

Next Meeting Date: The next meeting will be Saturday, August 4th at 12:00 noon in the Lodge.

Meeting was Adjourned: At 1:15 pm.

Submitted by:

Dawn Clark, Secretary